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 Menu Symbol Key on Keyboard Command/Apple Key (like Control on a PC) Also written as Cmd Option (like Alt on a PC)
 Shift Control (Control-click = Right-click)
 Tab Return Enter (on Number Pad) Eject Escape Page Up Page Down Home End Arrow Keys Delete Left (like Backspace on a PC)

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You can use these key combinations to perform actions such as logging out, opening a file, etc. While most keyboard shortcuts can be found in the MENU bar next to the corresponding command, there are also keyboard shortcuts that are not visible to the user in this way. Keyboard Shortcuts Quick Reference Guide Keyboard Shortcuts Quick Reference ...

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Setting up your Quick Keys for Mac and PC - How can we help?

Key Description Left Click on item Select Middle Click on item Queue to playlist

Right Click on item Context menu Right Click on blank area Back

MacBook keyboard has few distinctive sections: Function keys (in light blue), which provides access to various functions in MacBook itself or Mac OS system. By combining them with the FN key, you'll get access to F1 - F12 keys, which can be associated with particular application features (useful in Photoshop for example).

Shortcut keys ABCs. Shortcut keys help provide an easier and quicker method of navigating and executing commands in computer software. Shortcut keys are commonly accessed by using the Alt key (on IBM compatible computers), Command key (on Apple computers), Ctrl key, or Shift key in conjunction with another key.

Office for Mac Quick Starts - Office Support

Computer keyboard shortcut keys Key Combo Action The OS X Keyboard Cheat Sheet

This article describes the keyboard shortcuts, function keys, and some other common shortcut keys in Excel for Windows. To quickly find a shortcut in this article, you can use the Search. Press Ctrl+F, and

then type your search words. If an action that you use often does not have a shortcut key, you can record a macro to create one.

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Mac keyboard shortcuts By pressing certain key combinations, you can do things that normally need a mouse, trackpad, or other input device. To use a keyboard shortcut, press and hold one or more modifier keys and then press the last key of the shortcut.

How to Use Mac OS X Keyboard Shortcuts includes: • Over 1000 quick shortcuts for OS X 10.5 Leopard • Shortcuts for OS X, Finder, Apple Mail, Address Book, Safari, iTunes • Shortcuts for iLife '08 (iPhoto, iWeb, iMovie, iDVD and GarageBand) • In-depth descriptions of all keys and symbols • Mac OS X troubleshooting keys

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To create a Quick Keys folder, click and drag one product Quick Key onto another. To add more product Quick Keys to this folder, click and drag them into the folder. Editing a Quick Key: When you are editing your Quick Keys layout you can select a single Quick Key to edit its details.

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A Guide to Quick Steps in Microsoft Outlook

Command+N/Control+N Hold down the Command (Apple) key (Mac) or the Control (Ctrl) key (Windows) and press the N key. Option+Plus/Minus (+/-) keys Hold down the Option key and press the Plus (+) or Minus (-) key (on numeric keypad or comput-

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Computer keyboard shortcut keys

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